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EUROPEAN CLIMATE, INFRASTRUCTURE AND ENVIRONMENT EXECUTIVE AGENCY (CINEA)

CINEA.D – Natural resources, climate, sustainable blue economy and clean energy
D.2 – LIFE Environment (Nature & Circular Economy)

Giacomo PINAFFO
Fondazione di Comunità di Messina o.n.l.u.s.
Forte Petrazza, Loc. Camaro Sup Messina
98151 MESSINA
ITALY

Subject: Programme for Environment and Climate Action (LIFE)
Call: LIFE-2021-SAP-ENV
Project: 101074314 — LIFE21-ENV-IT-LIFE RESTART
GAP invitation letter

Dear Madam/Sir,

I am writing in connection with your proposal for the above-mentioned call.

Having completed the evaluation, we are pleased to inform you that your proposal has passed this phase and that we would now like to start **grant preparation**.

Please find enclosed the evaluation summary report (ESR) for your proposal.

Invitation to grant preparation

Grant preparation will be based on the following:

1. **Project:** 101074314 — LIFE21-ENV-IT-LIFE RESTART
2. **Topic:** LIFE-2021-SAP-ENV-ENVIRONMENT — Circular Economy, resources from Waste, Air, Water, Soil, Noise, Chemicals, Bauhaus
3. **Type of action:** LIFE Project Grants
4. **Project officer:** Nadia LAMHANDAZ
   LIFE Environment (Nature & Circular Economy)

   ⚠ Please always use the Funding & Tenders Portal messaging function (via your Portal account). Do NOT contact us via other means (email, letter, etc.) — unless explicitly asked to do so.
5. **Maximum grant amount:**

   Requested EU contribution (according to proposal): 1 796 241.09 EUR

   Maximum grant amount (proposed amount, after evaluation): 1 796 241.09 EUR

   ⚠ Please note that the proposed amount may still be lowered during grant preparation.
6. **Project duration:** 36 months

7. **Grant preparation:**

Preparation of grant data & annexes: 4 weeks after receiving this letter

⚠ The annexes (description of the action, estimated budget, etc.) must be based on the proposal you submitted and the clarifications provided (if any). You may normally NOT make changes to the project/project budget/ consortium composition (except if required by us). Please immediately inform the project officer if you need to make a change *(e.g. bankruptcy, etc.)*.

⚠ Please be aware that your proposal may still need to undergo an ethics review or security scrutiny (and the results will then have to be implemented by you).

Once we have checked the information you have encoded, you will have 2 weeks to submit your final version — to bring it in line with our comments.

Declaration of honour (DoH): 5 weeks after receiving this letter

⚠ Please note that each applicant should also submit a signed and scanned DoH for each one of their linked third parties.

Signature: within 3 months after receiving this letter (planned date)

⚠ Please note that repeated failure to respect deadlines during grant preparation may lead to the rejection of your proposal (or a consortium member). Lack of cooperation will be taken to mean that you are no longer interested.

8. **Funding & Tenders Portal**

Grant preparation (including signature) will be done exclusively through the Funding & Tenders Portal electronic exchange system (login via your Portal account). Do NOT contact us via other means (email, letter, etc.) — unless explicitly asked to do so.

Please be aware that linked third parties (if allowed) must be registered and validated as legal entities in the Portal Participant Register. ⚠ Register them immediately, if not already done.

Please note that some of your legal and financial data in the Participant Register is read-only and can be updated only by a LEAR (via the Portal My Organisation(s) page). You will therefore be contacted soon to appoint a LEAR (unless you already have one).

9. **Other**

Not applicable

ℹ For more information on grant preparation, *see the Online Manual*. You can refer to this document also for programmes other than H2020 since the procedures are very similar.

⚠ Please note that this letter does **NOT** constitute a **formal commitment for funding**. The final decision on your project will only be taken at a later stage, since it depends on the finalisation of grant preparation and further checks which we still need to make *(for instance, financial capacity, non-exclusion, etc.)*.

For calls with a limited number of proposals to be funded: If a call can fund only a limited number of proposals, grant preparation may be moreover be stopped if other proposals move up in the ranking after a successful evaluation review and re-evaluation procedure.

In order to support you in the preparation of your Grant Agreement, two documents will be sent out to you shortly via the communication tool of the funding and tender portal:

- A Guidance Note on the LIFE 2021 Standard Action Project Grant Agreement Preparation
- A Technical and Budgetary GAP Document specifically prepared for your GA Preparation

I would be grateful if you could inform the other members of your consortium (if any) of this letter.

For any questions, please contact us via your Funding & Tenders Portal account.

Yours faithfully,

Anne BURRILL
Head of unit

Enclosure: Evaluation summary report (ESR)